



Western Bay of Plenty
Primary Health Organisation

TŪNGIA TE URURUA KIA TUPU
WHAKARITORITO TE TUPU
O TE HARAKEKE

Our kaupapa

Te Toi Huarewa striving to achieve whai mana (equity), whai ora (quality healthcare) and whai rangatiratanga (sustainability) for all.

Our values

Whai Mana Achieving health equity for all, particularly for Māori.

Whanaungatanga Inclusiveness and a sense of belonging.

Manaakitanga Caring and showing respect for each other.

Mana Motuhake Enabling people to be in control of their own health and wellbeing.

Whai Ihi Expressing passion pertaining to our knowledge and expertise.

Position Title: Management Accountant

My position works within the finance team to meet the company's financial, operational and legislative responsibilities, and to business partner leaders to embed and drive financial sustainability throughout the organisation.

I report to and support the Chief Financial Officer.

The everyday mahi

Key activities include:

- Providing high quality financial services.
 - Business partnering with operational departments to ensure financial deliverables are achieved.
 - Building and maintaining positive internal stakeholder relationships.
 - Develop and promote financial systems and process improvement.
 - Other duties and project work as required.
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Outcomes I'm responsible for

- Managing financial operations and driving results (key performance indicators).
 - Ensuring monthly management and financial accounts are processed within relevant timeframes.
 - Development of annual financial budgets.
 - Producing relevant financial reporting for operational management.
 - Collaborating in the production of annual financial statements including liaising with auditors.
 - Developing financial modelling to support business decision making.
 - Ensuring business financial key performance indicators are met.
 - Business partnering with organisational leads including embedding the finance department as a key organisational enabler.
 - Assisting in organisational improvement projects.
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I'll bring to the role

- CA qualification, or actively working to attain full membership.
- 2-5 years' experience post qualification accountancy experience.
- Developed communication skills.
- Strong attention to detail and accuracy.
- Advanced Excel skills.
- Experience working with different accounting systems.
- Demonstrated process improvement mentality.
- Ability to problem solve and multitask.
- Demonstrated resilience.
- Ability to work independently as well as within a team.