

POSITION DESCRIPTION	
Position Title:	Community Dietitian
Reports to:	General Manager Community Services - West
Direct reports	Nil
Primary Location:	WBOP PHO Health Services, 154 First Avenue West, Tauranga
Hours:	40 hours per week
Nature of Position:	Permanent
Background:	<p>WBOP PHO is a joint venture partnership between Ngai Te Rangi and Ngāti Ranginui iwi together, and Western Bay of Plenty Providers Incorporated.</p> <p>WBOP PHO is a not-for-profit health care organisation focused on supporting and delivering community-based primary health care and wellness services to an enrolled population of approximately 193,000 people through 31 General Practices located in the Bay of Plenty. The practices are situated across the Bay of Plenty Rōhe from Katikati to Opotiki</p>
PURPOSE OF ROLE	
	<ol style="list-style-type: none"> To enhance overall system capacity to manage patient with Diabetes, (high need diabetics) by supporting dietetic service provision in the primary sector. To provide dietetic input to the Western Bay of Plenty Primary Health Organisation's Self-Management Groups and Lifestyle Wellness Groups.
Key Competencies	
Co-ordination	<ul style="list-style-type: none"> Ensure the smooth running of Self-management courses (IGT; diabetes and lifestyle wellness) Organise guest speakers and receive feedback on their effectiveness enabling a database of valued speakers to be maintained Work with admin support to ensure efficient administration provision Chair the SMG steering group ensuring patient representation Coordinate with all colleagues to ensure there is sustained and effective continued service provision, including annual leave coverage
Reporting	<ul style="list-style-type: none"> Provide data reporting and narrative in line with PHO and DHB requirements
Managing Equity	<ul style="list-style-type: none"> Support Maori and Mainstream providers in managing the care of high risk/high need (diabetics) patients with Diabetes. Assess needs and provide groups in a variety of location in response to that need

	<ul style="list-style-type: none"> • Actively seek out high need communities, in particular Māori, to ensure that attendance rates for SMG reflect the need of the different ethnic groups • Provide individual consults for patients with diabetes who need additional support following SMG; or those who are unable to attend; or those who require a first consult before being seen in the group setting • Ensure care is client-focussed and planned with regards to individual cultural needs • Incorporate Treaty of Waitangi principles into speciality practice to contribute to the improvement of Māori Health status • Manage legal and ethical issues related to dietetic services in a supportive and collaborative manner • Share success and innovation regionally and nationally through publication and/or presentation
Education	<ul style="list-style-type: none"> • Support and deliver education session as requested to PHO and General Practice staff • Actively build the nutritional knowledge and skill base of primary care clinicians • Support PHO partners as requested and appropriate with education provision • Develop and update relevant literature for use in the groups- ensuring patient feedback and ideally using a co-design process. Share resources with General Practice • Explore additional modes of delivery including online and app provision • Work collaboratively with Asian support worker to ensure Asian community can access SMG.
Professional Development	<ul style="list-style-type: none"> • Take responsibility for own Professional Development and identify and recommend learning needs to manager • Work collaboratively with dietitian colleagues in the BoP and access supervision from colleagues
Health and Safety	<ul style="list-style-type: none"> • Actively participate in health and safety systems and processes • Actively promote and ensure Health and Safety at Work Act 2015 compliance in the workplace • Take responsibility for own Health and Safety at work, identifying and communicating risks and hazards and actively assisting to eliminate, isolate or minimise the effects of the hazards
Team Culture	<ul style="list-style-type: none"> • Work collaboratively with other members of the WBOP PHO team. • Act in a professional manner at all times, acting with dignity and fairness in dealing with others. • Ensure confidentiality is maintained where appropriate. • Ensure cultural sensitivity and equity is maintained in the workplace.
Administration	<ul style="list-style-type: none"> • Complete timesheets, leave requests and other forms and documentation in an accurate and timely fashion. • Uphold professional standards by ensuring reports and other paperwork are completed in a timely, accurate and professional manner.